MALI PROPERTY GROUP

MAINTENANCE REQUEST FORM

Fax to 6236 9946 or email: info@malipropertygroup.com.au

Date:_____/_____/_____

PROPERTY ADDRESS:_____

TENANT NAME (i.e. easiest to contact):_____

Phone(Home):_____ Phone(Work):_____

Email:_____ Mobile #: _____

THE TRADESPERSON HAS PERMISSION TO USE THE OFFICE KEY FOR ACCESS IF I AM NOT AT HOME TO FACILITATE QUICK REPAIRS.

Signed by Tenant:_____

Maintenance Required: (GIVE AS MUCH DETAIL AS POSSIBLE)

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JOB PRIORITY: Urgent ASAP Not Urgent